



Aria Technologies Private Limited Data Breach Reporting Policy

- 1. Purpose:** This Data Breach Reporting Policy outlines the procedures and responsibilities to be followed in the event of a data breach involving the Laligurans Cash and Voucher Assistance Software, owned and operated by Aria Technologies Private Limited.
- 2. Definition of Data Breach:** A data breach is defined as any unauthorized access, acquisition, disclosure, or destruction of sensitive data within the Laligurans Cash and Voucher Assistance Software that compromises the confidentiality, integrity, or availability of the data.
- 3. Data Breach Identification:** Any employee or user who suspects or identifies a potential data breach within the Laligurans Cash and Voucher Assistance Software must immediately report it to the designated Data Protection Officer (DPO) or the relevant authority within Aria Technologies Private Limited.
- 4. Initial Assessment:** Upon receiving a report of a potential data breach, the DPO or the designated response team specific to the Laligurans Cash and Voucher Assistance Software will conduct an initial assessment to determine the scope, nature, and severity of the breach.
- 5. Notification Requirements:** If the breach poses a risk to the security or privacy of Laligurans Cash and Voucher Assistance Software users, Aria Technologies Private Limited will comply with applicable data protection laws and regulations regarding the notification of affected individuals, data protection authorities, and any other relevant stakeholders.
- 6. Coordination and Communication:** The response team for Laligurans Cash and Voucher Assistance Software will coordinate with relevant departments, legal counsel, and communications teams at Aria Technologies Private Limited to ensure a clear and consistent communication strategy is in place. External communication will be managed in accordance with legal requirements.
- 7. Data Breach Remediation:** Efforts will be made to contain and remediate the data breach within the Laligurans Cash and Voucher Assistance Software promptly. This may involve applying security patches, strengthening security controls, and taking necessary steps to prevent further unauthorized access.
- 8. Documentation and Reporting:** All aspects of the data breach specific to Laligurans Cash and Voucher Assistance Software, including the response actions taken, will be thoroughly documented. A final report will be compiled and submitted to relevant stakeholders, including data protection authorities, as required by applicable laws.
- 9. Training and Awareness:** Regular training and awareness programs will be conducted for employees and users of Laligurans Cash and Voucher Assistance Software at Aria Technologies Private Limited to educate them on recognizing and reporting potential data breaches within the system.
- 10. Continuous Improvement:** Following any data breach within Laligurans Cash and Voucher Assistance Software, Aria Technologies Private Limited will conduct a comprehensive review of the incident response process specific to the software and take necessary actions to improve and enhance the overall security posture to prevent future occurrences.
- 11. Revision and Approval:** This Laligurans Cash and Voucher Assistance Software Data Breach Reporting Policy will be reviewed regularly and updated as necessary. Any changes to the policy will be approved by Board of Directors.

Effective from: 01/01/2022

